



## SCHOOL PROGRAMS

### Frequently Asked Questions

- 1) ***Why haven't I been sent any pre-visit materials for my upcoming trip?***
  - All pre-visit materials for your trip are now available online at [www.hudsonvalley.org/philipsburg/school\\_programs.htm](http://www.hudsonvalley.org/philipsburg/school_programs.htm)
- 2) ***How do I get to Philipsburg Manor?***
  - Directions to Philipsburg Manor are available at this link: [www.hudsonvalley.org/philipsburg/directions.htm](http://www.hudsonvalley.org/philipsburg/directions.htm)
- 3) ***How should my students dress?***
  - Students should dress for the weather. Programs involve walking outdoors and are held rain, snow, or shine.
- 4) ***What should I do when we arrive?***
  - Plan to arrive 15 minutes before the start of the your program. If you arrive late, your program will be shortened accordingly.
  - When you arrive at the site, students should wait on the bus while one teacher enters the Visitor Center to report the exact number of students and adults in the group. Outstanding fees, as well as fees for additional students and adults, will be due at this time.
- 5) ***We're running a little late, what should I do?***
  - If you anticipate a delay or if you must cancel on the day of the trip, call 914-631-3992, ext. 20.
- 6) ***The weather looks terrible. How do I know if you're open?***
  - Chances are if your school is open, so are we. If you're unsure, please call our main office (914-631-8200) and listen to the greeting. Any site closures or delayed openings will be noted.
- 7) ***Can we eat lunch at Philipsburg Manor?***
  - Please note that we can no longer accept any requests for eating inside the Visitor Center nor is food allowed on the historic core of the site.
  - If you plan to picnic at the outdoor picnic tables before your program, please have students return non-disposable lunch items to the bus before starting the tour. If you plan to picnic after the tour, ask students to leave their lunches on the bus until after the tour.
- 8) ***Will students visit all the buildings and rooms during their tour of Philipsburg Manor?***
  - Due to the educational objectives of our various programs, your students may not see all the buildings on the site and/or all the interpretive spaces within each of the buildings.

- Please note that the Activity Center changes activities on a weekly basis. Depending on the week that students come, they might be involved in an activity related to colonial foodways, textiles, medicine/health, or commercial production of hardtack and butter.

**9) Will the entire group tour the site together?**

- Probably not. Spaces in some of our buildings are quite small and we believe for students to get a true hands-on experience at Philipsburg Manor, groups should remain small.
- Prior to arriving at Philipsburg Manor, please divide your students into evenly numbered groups, according to the following formula: 15 or less students, one group; 16-30 students, two groups; 31-45; three groups; 46-60 four groups.

**10) We have special needs or need clarification on a point. Is there someone that I could contact?**

- Yes. Should you need to get in touch with someone to discuss your upcoming program, please email Sarah Cox, School Programs Manager, at the following address: [sarahcox@optonline.net](mailto:sarahcox@optonline.net). In your email, please indicate whether you wish to be contacted by email or by phone. If you wish to be contacted by phone, be sure to give your work or home phone number and indicate a time when you can be contacted.

We look forward to having the opportunity to work with you and your students.

Sincerely,

Thom Thacker,  
Site Director